

By Laws of Haverhill Commandery.

Adapted Nov 14 1882

Approved by Grand Commandery May 23 1883

The only copy of the By Laws
of Naverhill Commandery in
existence, having been destroyed in
the fire of Feb'y 17th and 18th 1882,
these have been adopted to replace
them.

Henry B. George
Recorder

Sec 1.

By Laws
of
Naverhill Commandery N. Y.
adopted
November 14. 1882.

Article 1
Title and Members.

The style and title of this body is
Naverhill Commandery of Knights Templars.
and the Appendant order,
and shall consist of an

Eminent Commander
Generalissimo
Captain General
Prelate
Senior Warden
Junior Warden
Treasurer
Recorder
Standard Bearer
Sword Bearer
Warden

Three Captains of Guards
Musical Director
Armour, and
Sentinel.

Also of as many Sir Knights of the order as shall be admitted members thereof.

Sec 2 The election of Officers shall take place at the Annual Conclave

One 3 All Officers not required by the Constitution of the Grand Commandery to be chosen by ballot, shall be appointed by the Eminent Commandery,

Any appointed Officer who wilfully neglects his duties for three successive Conclaves shall be considered as having relinquished his office.

Sec 4 The Officers shall be installed within two months after their election.

Article 2.

Sec 1 The Annual Conclave shall be held on the second Tuesday of October in each year at 7.30 O'clock P.M. at which time the Annual business of the Commandery

shall be transacted.
Sec 2 The regular Conclaves shall be held on the second Tuesday of each month at 7.30 O'clock P.M. provided that the regular Conclave in July and August may be omitted at the option of the Eminent Commander

Article 3

Sec 1 It shall be the duty of the Eminent Commander to present in writing an Annual report of the social and financial condition of the Commandery

Sec 2 The Treasurer shall collect the funds from the Recorder at each regular Conclave, giving his receipt therefor, pay out no money except by vote of the Commandery attested by the Recorder, and approved by the Eminent Commander. Keep a just and true account of all his receipts and disbursements, submit the same to the inspection of the Standing Committee whenever by them required, and at the Annual Conclave shall make a yearly report, and deliver

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to his successor in office at his installation
all the property and funds of the Commandery
in his possession

Sec 3 The Recorder shall keep a true and fair
record of the proceedings of the Commandery,
including the names of the officers, regular
and pro-tempore, who officiate at each
Conclave, and the names of all members
present, issue all notices and notifications,
promptly collect all moneys due the Com-
mandery, and pay the same to the Treasurer
at each regular Conclave. Make out the
Annual returns, and transmit one copy to
the Grand Recorder, and file a second
copy for future reference. Annually, and as
often as may be required by the Standing
Committee, exhibit a true statement, of
all his receipts and payments, and perform
such other duties appertaining to his office
as the Commandery or Standing Committee
may require.

Sec 4 The Sentinel shall have general charge of
all the furniture and arms of the

Commandery, see that they are kept in good order, and fit for use, and shall make to the Commandery, at the Annual Conclave a return in writing of every article in his department.

Article 14

Sec I

The Eminent Commander, Generalissimo and Captain General shall ex-officio constitute a Standing Committee whose duty shall be to examine the accounts and records of the Treasury and Records, to audit all bills against the Commandery, to enquire into all petitions for Charity, and all cases of un-knightly conduct occurring within the jurisdiction of this Commandery, and at the Annual Conclave the Eminent Commander shall include in his Annual report, any and all items coming before this Committee.

Sec V

The Eminent Commander shall appoint on the receipt of each and every petition for the Order of Knighthood, or for membership by affiliation, a special

is ~~in~~ ~~the~~ ~~the~~

Sec 3

Committee of three, who shall make careful investigation of the moral and social Character, and Masonic qualifications of the applicant, and report ~~in writing~~ at the next regular Conclave. The Eminent Commander shall appoint all committees for special objects, who shall report upon the matters committed to them, at the next regular Conclave, unless instructed otherwise by the Commandery.

Article 5.

Sec 1

The petition of every candidate for the orders of Knighthood as conferred by this Commandery ~~shall be such as is prescribed by the Grand Commandery, and~~ shall be presented in writing to the Recorder accompanied by the prescribed fee, and a certificate from two members of this Commandery that the applicant has regularly received the degree of Royal Arch Mason, and is of good moral character.

Sec 2

The petition of any Knight Templar for Membership by affiliation shall be presented in writing, accompanied by the prescribed fee, and the recommendation of two members of this Commandery. A limit shall in

- all cases accompany the petition.
- Sec 3. All petitions for the Orders or Membership shall be presented and read by the Recorder at the next regular Conclave after their receipt by him, and shall be referred by the Eminent Commander, to a Committee who shall perform their duties as required by Article 14 Section 2
- Sec 4. All candidates receiving the Orders of the Red Cross, Temple and Malta in this Commandery shall thereby become Members and be recorded as such, Each Member shall be required to sign the By-Laws.
- Sec 5. Any Knight Templar whose membership in this Commandery has lapsed by suspension or forfeiture, may after the recommendation of the Standing Committee be restored to membership, by a two thirds vote of the Members present at a regular Conclave.
- Sec 6. Any Knight Templar who has been eminently useful to the Order generally or to this Commandery particularly shall be eligible to Honorary Membership.
- Sec 7. Propositions for Honorary Membership shall be in writing, and shall set forth the reasons

for presentation, shall lie over from one regular
conclave, to the next regular convocation, and the
Unanimous ballot of the Members present shall
be necessary to an election.

Sec 8 Honorary Members shall be exempt from
Annual dues, and retain all the rights
and privileges of Active Membership they may
have possessed at the time the Honorary
Membership is conferred.

Article 6.

Sec 1 The fees to be paid by applicants shall
be as follows.

For the Order as conferred by this Commandery,	\$ 50.00
For Membership by affiliation	\$ 10.00
For the Order of Knights of the Red Cross	\$ 25.00
For the Order of the Temple and Malta	\$ 25.00

And in each case must accompany the petition.

If any petition for the orders or for membership
shall be rejected, the fee shall be returned
to the applicant.

Sec 2 The fee for a diploma shall be two dollars
payable in advance.

Sec 3 No Officer of this Commandery shall receive

or be paid any compensation for services rendered by him, as such officer except the Recorder, Musical Director and Sentinel, who may receive and be paid such sums of money, as the Commandery may determine.
Article 7

Sec 1 Each Active Member of this Commandery shall pay as regular dues to the Commandery Five dollars per annum in advance, on or before the regular Conclave in February. This sum shall entitle each Member to the use of such part of a case in the Armory as he may need for his uniform.

Sec 2 Any Member who shall allow his yearly dues to remain unpaid after the regular Conclave in February, shall be notified by the Recorder and requested to pay the same immediately, and if at the regular Conclave in March his dues still remain unpaid he shall be summoned to appear at the regular Conclave in April and show cause to the Commandery why these requirements have not been complied with.

failing in this he may be suspended by a majority vote of the Members present.

Sec 3 The Commandery may after the recommendation of the Standing Committee, and a two thirds vote of the Members present at a regular Conclave, remit from time to time, the Annual dues of any Member whose age, infirmity, or misfortune entitle him in their opinion to the remission.

Article 8.

Sec 1 It is the duty of every Member within three months after joining this Commandery to equip himself with the full Costume of a Knight Templar as adopted by this Commandery.

Sec V During the exemplification of the work of the Order of Knighthood, no Member who owns a uniform shall be admitted to the Asylum without his uniform except by permission of the Eminent Commander.

Article 9

Sec 1 No expenditure of the funds of this Commandery shall be incurred by any Officer or Member without the previous sanction

of the Commandery, or under the authority of these By Laws, provided however that in cases of emergency the Eminent Commander may expend an amount not exceeding Twenty five Dollars.

Article 10

Sec 1

No part of these By Laws shall be Altered repealed or amended except in the following manner. viz: The proposition shall be presented in writing at a Regular Conclave, and shall be referred to a special Committee and laid over until the next Regular Conclave ~~thereafter~~, at which time, or at any Regular Conclave thereafter a vote may be taken upon such proposition, to carry which, a two thirds vote of members present, shall be necessary.

Sec 2

All By Laws heretofore in force are hereby repealed.

Sec 3

These By Laws shall take effect on and after their adoption.

A true copy,

Attest

Henry B. George
Recorder

Boat House
Approved by the Board of
Church of Jesus
Christ of Latter Day Saints
St. Louis, Mo.

In Grand Commandery of M. & E. S.
The By Laws of Haverhill, ^{Commandery} were
reported upon this day, and approved
as amended, by vote of Grand Commandery
H. J. Chapman
May 23. 1883. Grand Recorder



BY-LAWS OF

HAVERHILL COMMANDERY.

ADOPTED NOVEMBER 14, 1882.

APPROVED BY GRAND COMMANDERY MAY 23, 1883.

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The only copy of the BY-Laws of Haverhill Commandery in existence,
having been destroyed in the fire of Feb. 17th and 18th, 1882, these
have been adopted to replace them.

(signed) Henry B. George,
Recorder.

By-Laws
of
Haverhill Commandery K. T.

adopted
November 14th, 1882.

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ARTICLE 1.

Title and Members.
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Sec. 1. The style and title of this body is
Haverhill Commandery of Knights Templars
and the Appendant Orders
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Eminent Commanner
Generalissimo
Captain General
Prelate
Senior Warden
Junior Warden
Treasurer
Recorder
Standard Bearer
Sword Bearer
Warden
Three Captains of Guards
Musical Director
Armorer, and
Sentinal.

Also of as many Sir Knights of the order as shall be admitted members thereof.

Sec. 2. The election of officers shall take place at the Annual Conclave.

Sec. 3. All officers not required by the Constitution of the Grand Commandery to be chosen by ballot, shall be appointed by the Eminent Commander.

Any appointed officer who wilfully neglects his duties for three successive conclaves shall be considered as having relinquished his office.

Sec. 4. The officers shall be installed within two months after their election.

ARTICLE 2.

Sec. 1. The Annual Conclave shall be held on the second Tuesday of October in each year at 7.30 o'clock P. M. at which time the annual business of the Commandery shall be transacted.

Sec. 2. The regular Conclaves shall be held on the second Tuesday of each month at 7.30 o'clock P. M. provided that the regular conclaves in July and August may be omitted at the option of the Eminent Commander.

ARTICLE 3.

Sec. 1. It shall be the duty of the Eminent Commander to present in writing an annual report of the social and financial condition of the Commandery.

Sec. 2. The Treasurer shall collect the funds from the Recorder at each regular conclave, giving his receipt therefor; pay out no money except by vote of the Commandery, attested by the Recorder and approved by the Eminent Commander. Keep a just and true account of all his receipts and disbursements; submit the same to the inspection of the Standing Committee whenever by them required, and at the Annual Conclave shall make a

yearly report, and deliver to his successor in office at his installation, all the property and funds of the Commandery in his possession.

Sec. 3. The Recorder shall keep a true and fair record of the proceedings of the Commandery, including the names of the officers, regular and pre-tempore, who officiate at each conclave, and the names of all members present; issue all notices and notifications, promptly collect all moneys due the Commandery, and pay the same to the Treasurer at each regular conclave. Make out the annual returns, and transmit one copy to the Grand Recorder, and file a second copy for future reference. Annually, and as often as may be required by the Standing Committee, exhibit a true statement of all his receipts and payments, and perform such other duties appertaining to his office as the Commandery or Standing Committee may require.

Sec. 4. The Sentinal shall have general charge of all the furniture and arms of the Commandery; see that they are kept in good order, and fit for use, and shall make to the Commandery, at the annual conclave, a return in writing of every article in his department.

ARTICLE 4.

Sec. 1. The Eminent Commander, Generalissimo and Captain General shall ex-officio constitute a Standing Committee whose duty shall be to examine the accounts and records of the Treasurer and Recorder; to audit all bills against the Commandery; to inquire into all petitions for charity, and all cases of un-Knightly conduct occurring within the jurisdiction of this Commandery, and at the annual conclave the Eminent Commander shall include in his annual report, any and all items coming before this committee.

Sec. 2. The Eminent Commander shall appoint, on the receipt of each and every petition for the Orders of Knighthood, or for membership by affiliation, a special committee of three, who shall make careful investigation of the moral and social character, and Masonic qualifications of the applicant, and report at the next regular conclave.

Sec. 3. The Eminent Commander shall appoint all committees for special objects, who shall report upon the matters committed to them, at the next regular conclave, unless instructed otherwise by the Commandery.

ARTICLE 5.

Sec. 1. The petition of every candidate for the orders of Knighthood as conferred by the Commandery shall be such as is prescribed by the Grand Commandery, and shall be presented in writing to the Recorder accompanied by the prescribed fee, and a certificate from two members of this Commandery that the applicant has regularly received the degree of Royal Arch Mason, and is of good moral character.

Sec. 2. The petition of any Knight Templar for membership by affiliation shall be presented in writing, accompanied by the prescribed fee, and the recommendation of two members of this Commandery. A dimit shall in all cases accompany the petition.

Sec. 3. All petitions for the Orders or membership shall be presented and read by the Recorder at the next regular conclave after their receipt by him, and shall be referred by the Eminent Commander, to a committee who shall perform their duties as required by Article 4, Section 2.

Sec. 4. All candidates receiving the Orders of the Red Cross, Temple, and Malta in this Commandery shall thereby become members and

be recorded as such. Each member shall be required to sign the by-laws.

- Sec. 5. Any Knight Templar whose membership in this Commandery has lapsed by suspension or forfeiture, may, after the recommendation of the Standing Committee, be restored to membership, by a two-thirds vote of the members present at a regular conclave.
- Sec. 6. Any Knight Templar who has been eminently useful to the Order generally or to this Commandery particularly, shall be eligible to Honorary Membership.
- Sec. 7. Propositions for Honorary Membership shall be in writing, and shall set forth the reasons for presentation; shall lie over from one regular conclave to the next regular conclave, and the unanimous ballot of the members present shall be necessary to an election.
- Sec. 8. Honorary members shall be exempt from annual dues, and retain all the rights and privileges of active membership they may have possessed at the time the honorary membership is conferred.

ARTICLE 6.

- Sec. 1. The fees to be paid by applicants shall be as follows:
- | | |
|--|-------------|
| For the orders as conferred by this Commandery | ---\$50.00 |
| For membership by affiliation | ----- 10.00 |
| For the Order of Knight of the Red Cross | ----- 25.00 |
| For the Order of the Temple and Malta | ----- 25.00 |
- And in each case must accompany the petition.

If any petition for the Orders or for membership shall be rejected, the fee shall be returned to the applicant.

- Sec. 2. The fee for a diploma shall be two dollars payable in advance.
- Sec. 3. No officer of this Commandery shall receive or be paid any compensation for services rendered by him, as such officer

except the Recorder, Musical Director and Sentinel who may receive and be paid such sums of money as the Commandery may determine.

ARTICLE 7.

- Sec. 1. Each active member of this Commandery shall pay as regular dues to the Commandery, Five dollars pre annum in advance, on or before the regular conclave in February. This sum shall entitle each member to the use of such part of a case in the armory as he may need for his uniform.
- Sec. 2. Any member who shall allow his yearly dues to remain unpaid after the regular conclave in February, shall be notified by the Recorder and requested to pay the same immediately, and if at the regular conclave in March his dues still remain unpaid, he shall be summoned to appear at the regular conclave in April and show cause to the Commandery why these requirements have not been complied with; failing in this, he may be suspended by a majority vote of the members present.
- Sec. 3. The Commandery may, after the recommendation of the Standing Committee, and a two-thirds vote of the members present at a regular conclave, remit from time to time, the annual dues of any member whose age, infirmity, or misfortune entitles him, in their opinion, to the remission.

ARTICLE 8.

- Sec. 1. It is the duty of every member, within three months after joining, this Commandery, to equip himself with the full costume of a Knight Templar as adopted by this Commandery.
- Sec. 2. During the exemplification of the work of the Orders of Knighthood, no member who owns a uniform shall be admitted to the Asylum without his uniform, except by premission of the Eminent Commander.

ARTICLE 9.

Sec. 1. No expenditures of the funds of this Commandery shall be incurred by any officer or member without the previous sanction of the Commandery, or under the authority of these by-laws, provided however, that in cases of emergency, the Eminent Commander may expend an amount not exceeding twenty-five dollars.

ARTICLE 10.

- Sec. 1. No part of these by-laws shall be altered, repealed or amended except in the following manner, viz:
- The proposition shall be presented in writing at a regular conclave and shall be referred to a special committee and laid over until the next regular conclave, at which time, or at any regular conclave thereafter, a vote may be taken upon such proposition, to carry which, a two-thirds vote of the members present shall be necessary.
- Sec. 2. All by-laws heretofore in force are hereby repealed.
- Sec. 3. These by-laws shall take effect on and after their adoption.

A true copy.

Attest:

(signed) Henry B. George,
Recorder.

SEAL

In Grand Commandery of Mass. K. T.

The by-laws of Haverhill Commandery were adopted upon this day, and approved, as amended, by vote of Grand Commandery.

(signed)
May 23, 1883.

Alfred F. Chapman,
Grand Recorder.

SEAL.

Article #11.

By-laws adopted at the regular conclave of Haverhill
Commandery K. T., Tuesday evening, April 14, 1891.

LIFE MEMBERSHIP.

- Sec. 1. Life members shall enjoy all the rights and privileges of full membership, and shall be exempt from assessments for the support of the Commandery.

Any member of the Commandery whose dues are paid shall, upon the payment of a fee of fifty dollars, be constituted a Life Member.

PERMANENT FUND.

- Sec. 2. The Permanent Fund shall be styled "The Permanent Fund of Haverhill Commandery K. T." The fund shall consist of moneys received for life membership, of all donations and bequests to the Commandery and of such additions as shall from time to time be made by vote of the Commandery. The principal of the fund shall never be expended.

BOARD OF TRUSTEES.

- Sec. 3. The Permanent Fund shall be held in the name of the Eminent Commander and members of Haverhill Commandery K. T., but shall be under the direction and control of a Board of Trustees consisting of the Eminent Commander, Treasurer, and three members who hold no other office in the Commandery, who shall be elected by ballot, and whose term of office shall be respectively as follows: The term of office of one trustee shall expire at the next annual conclave; one in one year from said annual conclave, and one in two years from said annual conclave: And at each annual conclave of the Commandery there shall be elected one member of the Board of Trustees for a term of three years. Each Trustee shall, however, hold his office until his successor is elected.
- 8

The Board thus constituted shall be styled "The Trustees of the Permanent Fund of Haverhill Commandery K. T."

VACANCIES.

Sec. 4. Should a vacancy occur in the Board of Trustees by reason of death, or otherwise, it shall be filled by an election by ballot at the next succeeding regular conclave, or as soon thereafter as may be practicable, due notice of the election being borne on the notification.

DUTIES OF THE TRUSTEES.

Sec. 5. The Board of Trustees shall carefully and judiciously invest the Permanent Fund, in such manner as in their best judgment shall be safest and most productive, and shall select a suitable place of deposit for the securities and vouchers, where their absolute safety from fire and theft shall be assured.

The Board of Trustees shall keep a full and accurate record of the investments of the Permanent Fund, and at each annual conclave, they shall submit to the Commandery in writing a correct statement of the Fund in detail, exhibiting its exact nature and condition.

They shall, semi-annually, pay to the Treasurer, for the use of the Commandery, all incomes derived from the Fund, so far as the same can be determined, provided the exigencies of the Commandery so require; otherwise, the said income shall be added to, and constituted a part of the Permanent Fund.

Attest:

(signed) George V. Ladd,
Recorder.

Approved by vote of Grand Commandery May 20, 1891.

Attest:

(signed) Sevanus Bowen,
Grand Recorder.

SEAL

To Amend Article VII, Section 3 of the By-laws of the
Haverhill Commandery.

The Committee on Finance shall have full authority to
remit, from time to time, the dues of any member whose age,
infirmity, misfortune or deserts, may, in their good judgment,
entitle him to the remission.

They shall, however, submit a detailed report of remitted
dues for entry on the records of the Commandery.

The foregoing amendment to the By-laws of Haverhill
Commandery were approved in Grand Commandery, May 25th, 1893.

Attest:

(signed) B. P. Rowell,
Grand Recorder.

SEAL

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#### HAVERHILL COMMANDERY

K. T.

NUMBER 14.

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Amendment to Article 6 of the by-laws as adopted by  
Haverhill Commandery K. T. #14, at a regular conclave held  
Tuesday evening, December 8th, 1896.

#### ARTICLE 6.

Sec. 1. The fees to be paid by applicants shall be as follows:-

For the Orders as conferred by the Commandery, One Hundred  
and Twenty-five (\$125.00) dollars. The same to include a  
uniform, Commandery badge, and diploma, to be presented by  
the Commandery.

For membership by affiliation, -----\$10.00

Sec. 2. To be repealed.

Attest: (signed) H. Parker Williams, Recorder.  
Approved by Grand Commandery May 20, 1897.

SEAL

Attest; B. P. Rowell, Grand Recorder. SEAL



## ARTICLE 12.

### CHARITABLE FUND.

Sec. 1. A fund shall be established, and styled "The Charitable Fund of Haverhill Commandery of Knights Templars, Haverhill, Mass." The fund shall consist of all donations, gifts and bequests to the Commandery for charitable purposes or to the Trustees ~~hereinafter named, and of one-tenth of the surplus remaining~~ unexpended at the close of each year: And it shall not be considered good Knightly faith in the Commandery to diminish the rate of increase hereby established.

### BOARD OF TRUSTEES.

Sec. 2. The Charitable Fund of Haverhill Commandery of Knights Templars shall be held in the name of the Eminent Commander and members of Haverhill Commandery, but shall be under the direction and control of a Board of Trustees, consisting of the Eminent Commander and Treasurer of Haverhill Commandery, and three members who hold no other office in the Commandery, to be elected by ballot at the annual conclave in October of each year.

Of the members to be elected the Commandery shall elect one Trustee for the term of one year, one for the term of two years, and one for the term of three years; and at each annual conclave thereafter the Commandery shall elect one member of the Board for the term of three years. Each Trustee however, shall hold his office until his successor is elected. Should a vacancy occur in the Board, from any cause, it shall be immediately filled by an election by ballot at a conclave held after due notification of the Commandery. The Board thus constituted shall be styled "The Trustees of the Charitable Fund of Haverhill Commandery of Knights Templars of Haverhill, Mass."



The Board of Trustees shall carefully and judiciously invest the Charitable Fund in such a way and manner as in their best judgment shall be sa fest and most productive. The principal of the Fund shall never be expended. At the expense of the Commandery they shall hire some safe and suitable place of deposit for the securities and vpuchers of the Fund where their absolute safety from fire and theft shall be insured.

The Board of Trustees shall keep a full and accurate record of the investments of the Charitable Fund and at each annual conclave in October, they shall submit to the Commandery a correct statement of it in detail, and report its exact condition.

The Trustees may appropriate the income of the Charitable Fund in their discretion for the relief of the necessities of Knights Templars, or to charitable purposes among Knights Templars. If, at the end of the year there shall remain any income of said Fund unexpended or unappropriated, the Trustees may, in their discretion, add such surplus income to the principal of the Fund, and it shall thereafter become a part of said Fund to all intents and purposes.

#### ARTICLE 13.

Any proposition to repeal or amend Article twelve (12) relating to the Charitable Fund, or this Article, shall not be adopted, except with the consent of four-fifths of the numbers present at three consecutive regular conclaves of the Commandery.

(signed) George L. Emerson  
Edw. A. Fitts  
George E. Mitchell  
Chas. C. Osgood  
Chas. T. Chase.

SEAL  
Approved in Grand Commandery May 31, 1898.

(signed) B. P. Rowell, Grand Recorder.